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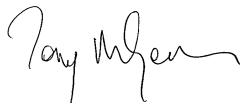
5 July, 2016

Dear Councillor,

**BETTER JOBS AND SKILLS SCRUTINY COMMITTEE
4.00 PM ON WEDNESDAY 13 JULY 2016
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**T. McGovern,
Managing Director**

To: Councillors:

Cooper, Miss J. (Chairman)
Sutherland, M. (Vice-Chairman)



Burnett, G.	Johnson, T.B.
Buttery, M.S.	Martin, Mrs. C.E.
Cartwright, Mrs. S.M.	Molineux, G.N.
Freeman, Miss M.A.	Peake, Mrs. C.L.
Grice, Mrs. D.	Snape, P.A.
Hardman, W.M.A.	

Observers: *(Observers are invited to attend to speak at the Chairman's discretion and / or answer questions relating to their Portfolio.)*

Alcott, G.	(Economic Development and Planning Portfolio Leader)
Todd, Mrs. D.M.	(Town Centre Regeneration Portfolio Leader)

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A G E N D A

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

(i) To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

(ii) To receive any Party Whip declarations.

3. Minutes

To approve the Minutes of the meeting held on 5 April, 2016 (enclosed).

4. End of Year Performance Report 2015-16 – Better Jobs and Skills Priority Delivery Plan

Report of the Head of Governance (Item 4.1 – 4.17).

5. Better Jobs and Skills Scrutiny Committee Work Programme 2016-17

Report of the Head of Economic Development (Item 5. – to follow).

6. Preparing Young People for Employment

To receive a presentation from Harriet Allen, Cannock Chase High School.

7. West Midlands Combined Authority

To receive a verbal update on the latest position.