

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**APPEALS AND COMPLAINTS PANEL**  
**THURSDAY 18 OCTOBER, 2012 AT 10.00 A.M.**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**PART 1**

PRESENT:

Councillors

Freeman, Miss. M.A. (Chairman)

Cartwright, Mrs. S.M.

Dixon, D.I.

Fisher, P.A.

Sutton, Mrs. H.M.

**1. Appointment of Chairman**

Councillor Miss. M.A. Freeman was appointed Chairman for the meeting.

**2. Apologies**

There were no apologies.

**3. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

No declarations of interests in addition to those already confirmed by Members in the Register of Members Interests were made.

**4. Exclusion of the Public**

RESOLVED:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 4, Part 1, Schedule 12A, Local Government Act 1972 (as amended).



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**PART 2**

**5. Complaint**

Consideration was given to the Not for Publication Report of the Chief Executive (Enclosure 5.1 – 5.8 of the Official Minutes of the Council).

The Complainant was in attendance to present his case.

Prior to commencement of the meeting the Complainant was asked if he had received the Agenda for the meeting together with the procedure. At this point the Senior Committee Officer supplied the Complainant with a further copy.

The Complainant stated that he had not received the Agenda and also referred to a conversation with the Senior Committee Officer in respect of when the Agenda would be forwarded to him. The Senior Committee Officer advised the Panel that the Complainant had been told that all Agendas' for Council Committee meetings were circulated 5 clear working days in advance of the meeting.

The Chairman at this point agreed to a short adjournment of 10 minutes in order to allow the Complainant to peruse the Agenda (10.10 a.m.).

The meeting then reconvened (10.25 a.m.).

The Complainant requested that the meeting be adjourned as he had not had sufficient time to consider the Agenda and documents.

**RESOLVED:**

That the meeting be adjourned to a future date in order to allow the Complainant sufficient time to consider the Agenda and documents.

(Meeting concluded at 10.40 a.m.).

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**RE-CONVENED APPEALS AND COMPLAINTS PANEL**  
**MONDAY 5 NOVEMBER, 2012 AT 10.00 A.M.**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**PART 2**

**PRESENT:**

Councillors

Freeman, Miss. M.A. (Chairman)

Dixon, D.I.

Sutton, Mrs. H.M.

Fisher, P.A.

Prior to commencement of the meeting the Officer representing the Council indicated that the Complainant would not be present at the meeting today. Previously the Complainant had been advised that should he wish the Panel to consider adjourning the meeting he would need to provide the Panel with a request detailing the reasons why he felt the Panel should meet later in the year. The Officer representing the Council then circulated information to the Panel from the Complainant.

The Officer representing the Council at this point left the meeting in order that Members of the Panel could consider the information submitted by the Complainant.

**AGREED:**

That the meeting be adjourned following a request from the Complainant and be re-convened on Monday 3 December, 2012 commencing at 10.00 a.m.

(Meeting concluded at 10.30 a.m.).

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**RE-CONVENED APPEALS AND COMPLAINTS PANEL**  
**MONDAY 3 DECEMBER, 2012 AT 10.00 A.M.**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**PART 2**

**PRESENT:**

Councillors

Freeman, Miss. M.A. (Chairman)

Dixon, D.I.

Todd, Mrs. D. (Substitute)

Sutton, Mrs. H.M.

Apologies for absence were received from Councillors Mrs. S.M. Cartwright and P.A. Fisher.

Prior to commencement of the meeting the Complainant was informed that due to unforeseen circumstances a Substitute would be used for the meeting today. The meeting then commenced at 10.45 a.m.

The Complainant was in attendance to present his case.

The Chairman invited all those present to introduce themselves and also outlined the procedure.

The Officer presented the Council's case by taking the Panel through the report. The Complainant then Members of the Panel were afforded the opportunity to ask questions of the Officer.

The Complainant was then asked to put his case. The Officer then Members of the Panel were afforded the opportunity to ask questions of the Appellant.

The Officer and the Complainant were both afforded the opportunity to sum up their respective cases.

The Panel then deliberated in private calling on only the Council's Legal Advisor and Senior Committee Officer for advice.

All parties returned to the meeting and the Chairman outlined the decision of the Panel as follows:-

**RESOLVED:**

That having considered all the information submitted to it and the submissions made, the Panel's decision was as follows:-

1. That in relation to the complaint regarding the issues of parking enforcement, waste disposal, use classes and local market traders, the Panel dismisses this complaint.
2. That in relation to the complaint that the Council failed to allow the complaint to be dealt with by the Stage 3 Appeals and Complaints Panel, this complaint is upheld.
3. That no offer of compensation be made to the complainant.

#### Reasons for the Decision

The Panel carefully considered all relevant factors, issues and the written representations made. The Panel had not seen or heard any evidence to show that the complainant had been subjected to any racial abuse or discrimination by officers of the Council or any contractors employed on behalf of the Council.

The Panel was satisfied that the parking enforcement issue was sufficiently dealt with at the time, as shown at Annex 1 Enclosure 20 of the Officer's Report.

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CHAIRMAN

(Meeting concluded at 12:50 p.m.).