

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE COUNCIL**  
**HELD IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**AT 4.00 P.M., WEDNESDAY, 24 MAY, 2017**

**PART 1**

PRESENT: Councillors:

Stretton, Mrs. P.Z. M.B.E. (Chairman)

Dudson, A. (Vice Chairman)

Adamson, G.	Kraujalis, J.T.
Allen, F.W.C.	Lea, C.I.
Allt, Mrs. A.	Martin, Mrs. C.E.
Burnett, G.	Mitchell, Mrs. C.
Buttery, M.S.	Molineux, G.N.
Cartwright, Mrs. S.M.	Peake, Mrs. C.L.
Cooper, Miss J.	Pearson, A.R.
Davis, Mrs. M.A.	Preece, J.P.T.L.
Dean, A.	Smith, C.D.
Dudson, Miss M.J.	Snape, P.A.
Foley, D.	Sutton, Mrs. H.M.
Freeman, Miss M.A.	Todd, Mrs. D.M.
Grice, Mrs. D.	Whitehouse, Miss S.
Hoare, M.W.A.	Witton, P.T.
Johnson, J.P.	Woodhead, P.E.
Johnson, T.B.	

Minutes Silence

Prior to commencement of the formal business of the meeting, the Chairman paid tribute to those people who were injured and tragically lost their lives in the terror attack in Manchester on 22 May.

The Chairman then invited all Members to stand and join her in a minutes silence to pay respects to the victims of the atrocity, and to give thought to their grieving families and friends.

### Chairman's Outgoing Remarks

The Chairman gave a valedictory speech thanking all those who had supported her during her term as Chairman. The Chairman advised that she had thoroughly enjoyed her year in the Chair, and had attended a variety of functions supported by her Consort, Michael. It had been a most enjoyable experience and an honour to hold the position. As a token of her appreciation for the support shown, she asked her Consort, Michael, to come forward and receive a Past Consort's badge.

Finally, the outgoing Chairman thanked all elected Members and Officers for their support during the past twelve months, and wished the incoming Chairman every success in the role.

### Chairman's Charities

The Chairman referred to the charities she had supported during her term, which were the Birmingham Children's Hospital Cancer Unit and the Royal Voluntary Service, Norton Canes. She then invited Eve Bartle from the Royal Voluntary Service, Norton Canes, to collect their donation. Unfortunately, the representative from Birmingham Children's Hospital Cancer Unit was unable to attend, so their donation would be forwarded on accordingly.

### Youth Endeavour Award

The Chairman advised that the Youth Endeavour Award was to be presented to Billy Warburton. Billy had been nominated by Councillor D. Foley for his incredible commitment to volunteering, mainly with the Brereton Millions Project and for the way that this had helped him to gain confidence and improve his self-esteem.

Billy had always enjoyed doing practical, hands-on activities, but often found himself getting bored and frustrated which led to him displaying disruptive behaviour. Nevertheless, Billy would acknowledge his behaviour and be seen to apologise for this.

Billy always wanted to help and was the first to volunteer for any jobs, including the boring ones. In Brereton and Ravenhill he had set up PA systems for events such as the Annual Remembrance Day Service and Lantern Parades. He always waited patiently for events to finish then cleared away the equipment without hesitation. He also ran discos for his local youth club.

Billy helped to clean up outside of Brereton Community Hub after school, sweeping the car park and pulling up weeds. He had spent an entire weekend for the past two years dressed up as a snowman at the Brereton Winter Wonderland, entertaining young children.

More recently, Billy had signed up to complete first aid training and was going to be volunteering with a medical team to learn and develop first aid skills at events.

When Billy wasn't volunteering, he could often be found helping out a local stables after school, mucking out, tidying up and doing whatever else needed to be done.

The Chairman then commented that Billy should be applauded for his positive attitude and be encouraged to keep up the good work.

The Chairman then asked Billy Warburton to come forward to collect his award and asked Members to join with her in congratulating him.

**1. Apologies**

Apologies for absence were submitted for Councillors G. Alcott, C. Bennett, J. Bowater, Miss J. Christian, W.T.A. Hardman, M.R. Grocott, D.J. Snape and M. Sutherland.

**2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

No other Declarations of Interests were made in addition to those already confirmed by Members in the Register of Members' Interests.

**3. Election of Chairman of the Council**

Councillor Mrs. C.E. Martin nominated Councillor A. Dudson, to be the Chairman of the Council, which was seconded by Councillor D. Foley.

RESOLVED:

That Councillor A. Dudson, be elected Chairman of the Council to hold office for the ensuing Municipal year.

(Councillor A. Dudson thereupon declared and signed the Acceptance of Office and was invested with the badge of office.)

Councillor A. Dudson, the newly appointed Chairman, thanked Members for electing him to office and took the Chair.

*(Councillor A. Dudson in the Chair)*

**4. Election of Vice-Chairman of the Council**

Councillor A.R. Pearson nominated Councillor P.T. Witton to be Vice-Chairman of the Council, which was seconded by Councillor F.W.C. Allen.

Councillor P.A. Snape nominated Councillor P.E. Woodhead to be Vice-Chairman of the Council, which was seconded by Councillor G. Burnett.

RESOLVED:

That Councillor P.T. Witton be appointed Vice-Chairman of the Council to hold office for the ensuing Municipal year.

(Councillor P.T. Witton thereupon declared and signed the Acceptance of Office and was invested with the badge of office.)

**5. Minutes**

RESOLVED:

That the Minutes of the meeting held on 5 April, 2017, be approved as a correct record and signed.

## 6. Chairman's Announcements and Correspondence

### (i) Chairman's Charity Collection

The Chairman advised that a charity collection box was circulating for Members to make a donation to support his chosen charities, details of which would be advised at the next meeting of Council on 5 July, 2017.

At the meeting held on 5 April, 2017 a total of £40 was received.

### (ii) Group Photo

The Chairman requested that all Members stayed behind in the Chamber at the conclusion of the meeting in order that photographs could be taken.

## 7. Form and Composition of the Cabinet

The Leader of the Council, Councillor G. Adamson, notified the Council of the form and composition of the Cabinet:

Cllr. G. Adamson	Leader of the Council
Cllr. G. Alcott	Deputy Leader of the Council and Economic Development and Planning Portfolio Leader
Cllr. J.T. Kraujalis	Corporate Improvement Portfolio Leader
Cllr. C. Bennett	Crime and Partnerships Portfolio Leader
Cllr. Mrs. C. Mitchell.	Culture and Sport Portfolio Leader
Cllr. J.P.T.L. Preece	Environment Portfolio Leader
Cllr. Mrs. M.A. Davis	Health and Wellbeing Portfolio Leader
Cllr. F.W.C. Allen	Housing Portfolio Leader
Cllr. Mrs. D.M. Todd	Town Centre Regeneration Portfolio Leader

The Leader then reported positively on a number of key issues/projects from 2016/17 including: the Moss Road Estate scheme; progress on the Mill Green Designer Outlet Village; building of new Council houses and redevelopment of the Cannock Stadium site. Conversely, the early closure of Rugeley Power Station had been a sad day, resulting in job losses and causing a devastating impact upon Council finances. Due to ongoing difficulties with Staffordshire County Council regarding Disabled Facilities Grants (DFGs) funding, it had been determined that CCDC would run its own scheme as it would deliver better value for money. The Council would continue to play a full part in the West Midlands Combined Authority where possible, further aided by the Deputy Leader recently being appointed as a Director on the newly established West Midlands Growth Company, representing all non-constituent members of the Combined Authority. Thanks were also given to the Council's Officers for putting in a huge amount of work and long hours to deliver excellent services for residents.

## **8. Leader of the Opposition**

The Chairman called upon the Leader of the largest opposition group to confirm the acceptance of office as the Leader of the Opposition.

Councillor P.A. Snape (Conservative) confirmed his acceptance of office as Leader of the Opposition.

## **9. Form and Composition of the Shadow Cabinet**

The Leader of the Opposition, Councillor P. Snape, notified the Council of the form and composition of the Shadow Cabinet:

Cllr. P.A. Snape	Leader of the Opposition and Town Centre Regeneration Shadow Portfolio Leader
Cllr. G. Burnett	Deputy Leader of the Opposition and Housing Shadow Portfolio Leader
Cllr. C.D. Smith	Corporate Improvement Shadow Portfolio Leader
Cllr. C.I. Lea	Crime and Partnerships Shadow Portfolio Leader
Cllr. J.P. Johnson	Culture and Sport Shadow Portfolio Leader
Cllr. M. Sutherland	Economic Development and Planning Shadow Portfolio Leader
Cllr. M.W.A. Hoare	Environment Shadow Portfolio Leader
Cllr. Mrs. H.M. Sutton	Health and Wellbeing Shadow Portfolio Leader

## **10. Allocation of Seats to Political Groups to Committees and Other Bodies**

Consideration was given to the Report of the Managing Director (Item 10.1 – 10.4 of the Official Minutes of the Council).

RESOLVED:

That the allocation of seats to the different Political Groups to the Council's Committees and Other Bodies as set out in Appendix 1 to the report be confirmed.

## **11. Appointment of Members, Chairmen and Vice-Chairmen to the Council's Committees, Sub-Committees and Other Bodies 2016-17**

A schedule setting out the nominations provided by each of the Political Group Leaders for Members to be appointed to the Council's Committees, Sub-Committees and Other Bodies, together with nominations for the appointment of Chairman and Vice Chairman (Item 11.1 – 11.5 of the Official Minutes of the Council) was moved by the Leader of the Council.

RESOLVED:

That:

- (A) The membership of the Council's Committees, Sub-Committees and Other Bodies for the 2017-18 Municipal Year, as set out on the schedule, be agreed, subject to Councillor Miss M.J. Dudson being appointed to the Customers & Corporate Scrutiny Committee in place of Councillor Mrs. P.Z. Stretton, and Councillor P.T. Witton be appointed as Labour substitute on the Planning Control Committee in place of Councillor Mrs. C. Mitchell.
- (B) The Chairmen and Vice-Chairmen of the Council's Committees, Sub-Committees and Other Bodies for the 2017-18 Municipal Year be agreed as follows:

<u>Committee</u>	<u>Chairman</u>	<u>Vice-Chairman</u>
Customers and Corporate Scrutiny Committee	Cllr. D. Foley	Cllr. Miss M.J. Dudson
Economic Development and Town Centres Scrutiny Committee	Cllr. Mrs. C.E. Martin	Cllr. Mrs. P.Z. Stretton
Health, Culture and Environment Scrutiny Committee	Cllr. Miss J. Cooper	Cllr. A.R. Pearson
Housing, Crime and Partnerships Scrutiny Committee	Cllr. Miss M.A. Freeman	Cllr. Mrs. D. Grice
Audit & Governance Committee	Cllr. Mrs. D. Grice	Cllr. J.P. Johnson
Planning Control Committee	Cllr. Mrs. S.M. Cartwright	Cllr. A.R. Pearson
Licensing and Public Protection Committee	Cllr. T.B. Johnson	Cllr. A.R. Pearson
Standards Committee	Cllr. Miss M.A. Freeman	Cllr. Mrs. D. Grice
Trade Union Consultative Forum	Cllr. G. Adamson	N/A

## 12. Representatives on Outside Bodies 2017-18

Consideration was given to the Report of the Managing Director (Item 12.1 – 12.4 of the Official Minutes of the Council).

A schedule of outside bodies, together with the nominations received by each of the Political Groups, was circulated at the meeting.

Members agreed to suspend Rule 15 (8) of the Council Procedure Rules for voting purposes, and then determined the appointment of representatives to outside bodies. Following a vote on each of the nominations requiring determination, it was

RESOLVED:

That:

- (A) The Council's representatives on the following Outside Bodies, as detailed in the schedule circulated at the meeting, for the 2017-18 Municipal Year, or as indicated, should be:

<u>Outside body</u>	<u>Representative(s)</u>	
	<u>Councillor(s)</u>	<u>Other</u>
Beaudesert Sports Field and Recreation Ground Charity Management Committee (1)		Mrs. S. Holliday, 14 Bradwell Lane, Cannock Wood WS15 4RW
Cannock Advice Centre (3)	Adamson, G. Cartwright, Mrs. S.M. Freeman, Miss M.A.	
Cannock Bowling Green Trust (4)	Freeman, Miss M.A. Johnson, T.B. Kraujalis, J.T. Sutton, Mrs. H.M.	
Cannock Chase Arts Council (3)	Adamson, G. Johnson, J.P. Mitchell, Mrs. C.	
Cannock Wood and Gentleshaw Village Hall Management Committee (1)	Burnett, G.	
Charity for the Provision of a Recreation Ground for Inhabitants of the Ancient Parish of Rugeley (3)	Dudson, A. Foley, D. Martin, Mrs. C.E.	
Chase Sports Council (6)	Cooper, Miss J. Johnson, J.P. Johnson, T.B. Mitchell, Mrs. C. Preece, J.P.T.L. Snape, D.J.	
Community Council of Staffordshire (Councillor or Officer) (1)	Sutherland, M.	
Etching Hill Village Hall Committee (1)	Johnson, J.P.	

Greater Birmingham and Solihull LEP Joint Scrutiny Committee (1)	Johnson, T.B.	
Greater Birmingham and Solihull LEP Joint Scrutiny Committee - Substitute Member (1)	Cooper, Miss J.	
Landor Society (2)	Bennett, C. Foley, D.	
Longdon (Colton) Almshouses (1)	Dudson, Miss M.J.	
National Association of Councillors (2)	Kraujalis, J.T. Lea, C.I.	
Norton Canes Community Centre (1)	Preece, J.P.T.L.	
Poplars Landfill Site Liaison Committee (7)	Cooper, Miss J. Freeman, Miss M.A. Hoare, M.W.A. Kraujalis, J.T. Snape, D.J. Stretton, Mrs. P.Z. Sutherland, M.	
Rugeley Physically Handicapped Association (1)	Allt, Mrs. A.	
Shoal Hill Common Joint Committee (Must be Councillors) (2)	Freeman, Miss M.A. Kraujalis, J.T.	
Slitting Mill Village Hall Committee (1)	Dudson, A.	
St. Giles Hospice (Whittington) – 'Local Government Friends Group' (1)	Cartwright, Mrs S.M.	
Staffordshire County Council – Healthy Staffordshire Select Committee – Co-opted Member (1)	Cooper, Miss J.	
Staffordshire County Council – Corporate Parenting Panel (1)	Pearson, A.R.	
Staffordshire Playing Fields Association (2)	Snape, P.A.	(Cabinet Member) (Other Councillor)
West Midlands Combined Authority (voting non-constituent Member) (1)	Adamson, G. (in capacity of Leader of the Council)	
West Midlands Combined Authority (voting non-constituent Member) – Substitute Member 1 (1)	Alcott, G.	
West Midlands Combined Authority (voting non-constituent Member) – Substitute Member 2 (1)	Kraujalis, J.T.	
West Midlands Combined Authority Overview & Scrutiny Committee (voting Member) (1)	Witton, P.T.	
West Midlands Combined Authority Overview & Scrutiny Committee (voting Member) – Substitute Member (1)	Freeman, Miss M.A.	



West Midlands Combined Authority – Audit, Risk & Assurance Committee (1)	Freeman, Miss M.A.	
West Midlands Combined Authority – Audit, Risk & Assurance Committee – Substitute Member (1)	Sutherland, M.	
West Midlands Reserve Forces and Cadets Association (1)	Snape, D.J.	

- (B) The Managing Director, in consultation with the Political Group Leaders, be authorised to make additional appointments and amendments, to any Outside Bodies, as necessary, throughout the Municipal Year.
- (C) In the event of the Political Group Leaders failing to agree on a nomination(s) to an Outside Body (as referred to in (B) above) the appointment be a matter for determination by the Council.
- (D) Subject to (B) above, the Managing Director when appointing representatives to Outside Bodies, be authorised to determine which of the appointments should be classed as an ‘approved duty’ for the purposes of claiming travelling and subsistence expenses.

**13. Recommendations Referred from Cabinet, Committees etc.**

Consideration was given to the following recommendation to Council considered by Cabinet at its meeting held on 13 April, 2017, in respect of:

Priority Delivery Plans 2017-18 (Minute No. 116)

“That Council be recommended to adopt the Priority Delivery Plans for 2017-18 and approved them for publication.”

RESOLVED:

That the Priority Delivery Plans 2017-18 be adopted and approved for publication.

The meeting closed at 5:15 p.m.

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CHAIRMAN