

CANNOCK CHASE COUNCIL
ANNUAL COUNCIL MEETING
WEDNESDAY, 24 MAY, 2017 AT 4.00 P.M.
COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

Notice is hereby given of the above mentioned meeting of the Council, which you are summoned to attend for the purpose of transacting the business set out on the attached Agenda.

Prior to the commencement of the formal business the following will take place:

- Outgoing Chairman's Remarks, including presentation of Charity cheques.
- Youth Endeavour Award presentation.

Following the conclusion of the meeting, photographs will be taken of the new Chairman etc.

A G E N D A

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any interests in accordance with the Code of Conduct.

Members should refer to the guidance included as part of this agenda.

3. Election of Chairman of the Council

To elect a Chairman of the Council for the municipal year 2017-18.

4. Election of Vice-Chairman of the Council

To elect a Vice-Chairman of the Council for the municipal year 2017-18.

5. Minutes

To confirm the Minutes of the meeting of the Council held on 5 April, 2017, Minute Nos. 102 – 111; and 112; Page Nos. 59 – 63; and 64.

6. The Chairman's Announcements and Correspondence

7. Form and Composition of the Cabinet

To receive notification from the Leader of the Council of the number and identity of Cabinet Members and their portfolios (Item 7.1 – 7.7).

8. Leader of the Opposition

To receive confirmation of acceptance of office from the Leader of the Opposition.

9. Form and Composition of the Shadow Cabinet

To receive notification from the Leader of the Opposition of the number and identity of Shadow Cabinet Members and their portfolios (Item 9.1).

10. Allocation of Seats to Committees and Other Bodies

Report of the Managing Director (Item 10.1 – 10.4).

11. Appointment of Members, Chairmen and Vice-Chairmen to the Council's Committees, Sub-Committees and Other Bodies 2017-18

Council is requested to consider:

- (i) The appointment of Chairmen and Vice-Chairmen to Committees, Sub-Committees and Other Bodies, provided that advance notification of any Political Group's proposed Chairmen, Vice-Chairmen and membership has been circulated by the Proper Officer to all Members at least 24 hours prior to the Annual Meeting;
- (ii) The appointment of Councillors to Committees as proposed by each of the Group Leaders.

(A schedule setting out the proposed Committee memberships together with the nominations for Committee Chairmen and Vice-Chairmen, as submitted by each of the political groups, is enclosed as Item 11.1 – 11.5).

12. Representatives on Outside Bodies 2017-18


Report of the Managing Director (Item 12.1 – 12.4 (+ nominations schedule to be circulated at the Annual Council Meeting)).

13. Recommendations Referred from Cabinet, Committees etc.

To consider the following recommendation to Council agreed by the Cabinet at its meeting held on 13 April, 2017, in respect of:

Priority Delivery Plans 2017-18 (Minute No. 116)

“That Council be recommended to adopt the Priority Delivery Plans for 2017-18 and approve them for publication.”



T. McGovern,
Managing Director

Civic Centre,
Beecroft Road,
Cannock
WS11 1BG

16 May, 2017

GUIDANCE ON DECLARING PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTERESTS AT MEETINGS

DEFINITION OF WHAT IS A PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTEREST

A PERSONAL INTEREST is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Tax payers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision. You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g. if you are appointed to an outside body by the Council.

A PECUNIARY INTEREST is a personal interest where the matter:

- a) affects your financial position or that of a member of your family or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests or
- b) relates to the determining of any consent, licence, permission or registration in relation to you or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests

and, in either case, where a member of the public knowing the facts would reasonably regard the interest as so significant it is likely to affect your judgement of the public interest

A DISCLOSABLE PECUNIARY INTEREST is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL, PECUNIARY OR DISCLOSABLE PECUNIARY INTEREST.

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

DECLARING INTERESTS AT FULL COUNCIL

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and / or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK
AT 4.00 P.M., WEDNESDAY, 5 APRIL, 2017
PART 1

PRESENT: Councillors:

Stretton, Mrs. P.Z., M.B.E. (Chairman)

Adamson, G.	Lea, C.I.
Allen, F.W.C.	Martin, Mrs. C.E.
Bennett, C.	Mitchell, Mrs. C.
Bowater, J.L.	Molineux, G.N.
Buttery, M.S.	Peake, Mrs. C.L.
Cartwright, Mrs. S.M.	Pearson, A.R.
Cooper, Miss J.	Preece, J.P.T.L.
Davis, Mrs. M.A.	Smith, C.D.
Dean, A.	Snape, D.J.
Dudson, Miss M.J.	Snape, P.A.
Foley, D.	Sutton, Mrs. H.M.
Freeman, Miss M.A.	Todd, Mrs. D.M.
Grice, Mrs. D.	Whitehouse, Miss S.
Grocott, M.R.	Witton, P.T.
Hoare, M.W.A.	Woodhead, P.E.
Johnson, T.B.	

102. Apologies

Apologies for absence were submitted for Councillors G. Alcott; Mrs. A. Allt; G. Burnett; Miss J. Christian; A. Dudson (Vice-Chairman); W.T.A. Hardman; J.P. Johnson; J.T. Kraujalis; and M. Sutherland.

103. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No other Declarations of Interests were made in addition to those already confirmed by Members in the Register of Members' Interests.

104. Minutes

RESOLVED:

That the Minutes of the meeting held on 22 February, 2017, be approved as a correct record and signed.

105. The Chairman's Announcements and Correspondence

(i) Terror Attack in Westminster

The Chairman invited all Members to join her in a minutes silence to pay respects and give thoughts to the victims and grieving families and friends involved in and affected by the terrorist attack in the vicinity of the Palace of Westminster on 22 March, 2017.

(ii) Presentation from Chadsmoor Tapestry Group

The Chairman reported that in 2011, the Chadsmoor Tapestry Group (founded in 1992), had received the Queen's Award for Voluntary Service.

The Group of volunteers had been highly praised for their involvement in endless community projects and commended for the positive contribution they had made to the quality of life, health and social networks in the community. In particular, the Group had produced the remarkable tapestry which was on display on the wall outside the Council Chamber.

The Council had agreed to put the award on display in the Civic Centre, and the Chairman invited Brenda Marshall and Nita Baker from the Group to present the award, and asked all Members to congratulate the Group on being given the prestigious and well deserved award.

(iii) Chairman's Charity Collection Box

The Chairman advised that a collection box was circulating for Members to donate to her fundraising. At the meeting held on 22 February, 2017, a total of £38.11 was collected, and she thanked all Members for their donations.

106. Question(s) in Accordance with Rule 8

No Questions had been submitted in accordance with Rule 8.

107. Part 1 Minutes of Cabinet, Committees and Panels

RESOLVED:

That the Part 1 Minutes of the following Cabinet, Committees and Panels be received for information:-

(a) Cabinet – 19 January, 2017

Updates from Portfolio Leaders – Culture and Sport (Part Minute 87)

The Leader of the Opposition thanked the Portfolio Leader and Officers for completion of the Artificial Grass Pitch (AGP) on Bradbury Lane,

Hednesford, and looked forward to the development of a further AGP planned for Rugeley.

The Culture and Sport Portfolio Leader thanked the Member for his comments, and noted that the official opening had been a success, and usage of the facility had been going well so far.

(b) Planning Control Committee – 25 January and 15 February, 2017

(c) Better Jobs & Skills Scrutiny Committee – 8 December, 2016

Update on the Chase Line Electrification (Minute 19)

The Leader of the Opposition requested if an update could be provided on progress with the Mill Green Designer Outlet Village (DOV) development.

The Managing Director replied that there was no physical works taking place on site at present as bore-holing works had recently completed. Architects for the developers were currently working on designs for Phase 1 of the project. As part of the on-site exploratory works, it had been noted that a badger-sett would have to be relocated, so the Council's ecologist was working with the developer's ecologist and Natural England to ensure this was done correctly.

(d) Customers & Corporate Scrutiny Committee – 5 December, 2016

(e) Housing Scrutiny Committee – 30 November, 2016

A Member queried how much involvement the Council had with the housing development which was being built on the site of the former Red Lion public house on Market Street, Rugeley.

The Housing Portfolio Leader responded that he would look into this and report back directly to the Member within 7 days.

(f) Audit & Governance Committee – 29 November, 2016

(g) Licensing and Public Protection Committee – 6 January, 2017

108. Recommendations Referred from Cabinet, Committees etc.

None received.

109. Motion(s) Received under Rule 6

(i) Consideration was given to the following Motion submitted under Rule 6 by Councillor G. Adamson, Leader of the Council, which was seconded and debated:

“I propose that Cannock Chase Council begins the process to confer the honour of Freedom of Entry to Cannock Chase District to the Royal Air Force Association (Cannock Branch) to mark the centenary of the Royal Air Force in April, 2018; the detail of which will be contained in a report to Council in due course.”

RESOLVED:

That the process for conferring the honour of Freedom of Entry to Cannock Chase District to the Royal Air Force Association (Cannock Branch) to mark the centenary of the Royal Air Force in April, 2018, be commenced; the detail of which will be contained within a report to be submitted to Council in due course.

- (ii) Consideration was given to the following Motion submitted under Rule 6 by Councillor T.B. Johnson, Cannock East Ward, which was seconded and debated:

“That Cannock Chase District Council views with great concern the gross injustice whereby the Treasury receives 50% of the surpluses from the Mineworkers Pension Scheme, accumulating over £3 billion to date.

This money has been and continues to be taken from people and communities in former coal mining areas such as our own that can least afford it. The money removed from the pension scheme is vastly out of proportion to the risk covered by the Treasury.

This Council requests that the Public Accounts Committee conduct an independent scrutiny of this extremely unfair arrangement, and calls on the MP for Cannock Chase to take up the case for further action in Parliament.”

A named vote was then requested, and supported by the required number of Members:

For

Against

Abstain

Adamson, G.

Bowater, J.L.

Allen, F.W.C.

Hoare, M.W.A.

Bennett, C.

Lea, C.I.

Buttery, M.S.

Peake, Mrs. C.L.

Cartwright, Mrs. S.M.

Smith, C.D.

Cooper, Miss J.

Snape, D.J.

Davis, Mrs. M.A.

Snape, P.A.

Dean, A.

Sutton, Mrs. H.M.

Dudson, Miss M.J.

Foley, D.

Freeman, Miss M.A.

Grice, Mrs. D.

Grocott, M.R.

Johnson, T.B.

Martin, Mrs. C.E.

Mitchell, Mrs. C.

Molineux, G.N.

Pearson, A.R.
Preece, J.P.T.L.
Stretton, Mrs. P.Z.
Todd, Mrs. D.M.
Whitehouse, Miss S.
Witton, P.T.
Woodhead, P.E.

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In addition, Councillors G. Alcott; Mrs. A. Allt; G. Burnett; Miss J. Christian; A. Dudson (Vice-Chairman); W.T.A. Hardman; J.P. Johnson; J.T. Kraujalis; and M. Sutherland were absent from the meeting.

RESOLVED:

That:

- (A) Cannock Chase District Council viewed with great concern the gross injustice whereby the Treasury received 50% of the surpluses from the Mineworkers Pension Scheme, accumulating over £3 billion to date.
- (B) This money had been and continued to be taken from people and communities in former coal mining areas such as our own that could least afford it. The money removed from the pension scheme was vastly out of proportion to the risk covered by the Treasury.
- (C) This Council requested that the Public Accounts Committee conduct an independent scrutiny of this extremely unfair arrangement, and called on the MP for Cannock Chase to take up the case for further action in Parliament.

110. Constitution Amendments

Consideration was given to the Report of the Monitoring Officer (Item 9.1 – 9.74 of the Official Minutes of the Council).

RESOLVED:

That

- (A) The proposed amendments to the Constitution as detailed in Appendix 1 of the report be approved.
- (B) The Constitution Working Group be requested to look at in further detail the potential options for audio recording of all Council meetings.

111. Exclusion of the Public

RESOLVED:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraphs 2 and 3 of Part 1, Schedule 12A, of the Local Government Act, 1972.

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK
AT 4.00 P.M., WEDNESDAY, 5 APRIL, 2017
PART 2

112. Part 2 Minutes of Cabinet, Committees and Panels

RESOLVED:

That the Part 2 Minutes of the following Cabinet, Committees and Panels be received for information:-

(a) Cabinet – 19 January, 2017

Debt Recovery (Minute 97)

A Member thanked Officers for their hard work in reducing the amount of National Non-Domestic Rates (NNDR) write-offs to only 0.1% of the total amount of NNDR charged during the year.

A further Member commented that an amount below 0.1% would be preferable, but that it was a much improved figure compared to the amount of write-offs considered in the past by the former Rate Relief Committee, so Officers were to be thanked for what they'd achieved this year.

(b) Licensing and Public Protection Committee – 6 January, 2017

The meeting closed at 5:20 p.m.

CHAIRMAN

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ANNUAL COUNCIL
24 MAY 2017
NOTIFICATION FROM THE LEADER OF THE COUNCIL OF THE FORM AND
COMPOSITION OF THE CABINET FOR 2017-18

COUNCILLOR	PORTFOLIO
Adamson, G.	Leader of the Council
Alcott, G.	Deputy Leader of the Council and Economic Development and Planning Portfolio Leader
Kraujalis, J.T.	Corporate Improvement Portfolio Leader
Bennett, C.	Crime and Partnerships Portfolio Leader
Mitchell, Mrs. C.	Culture and Sport Portfolio Leader
Preece, J.P.T.L.	Environment Portfolio Leader
Davis, Mrs. M.A.	Health and Wellbeing Portfolio Leader
Allen, F.W.C.	Housing Portfolio Leader
Todd, Mrs. D.M.	Town Centre Regeneration Portfolio Leader

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Section 15

Allocation of Portfolio Responsibilities to Cabinet Members

15.1 COLLECTIVE RESPONSIBILITY OF THE CABINET

Cabinet will exercise collective responsibility in exercising its functions including the following:-

- The consideration of proposals involving any growth or service development and the making of recommendations to Council for approval if those proposals are contrary to the Policy Framework or not in accordance with the Budget.
- The consideration and submission of proposals to Council for approval in respect of the allocation of resources including consideration of the Council's Budget and the Council Tax to be set.
- The consideration and submission of policies to Council for approval in respect of plans and strategies identified in Section 4 of Part 2 of the Constitution as forming part of the Council's Policy Framework.
- The consideration and determination of plans and strategies which do not form part of the Council's Policy Framework.
- The appointment of representatives to other bodies and attendance at annual conferences where these relate to executive functions.
- The consideration of the implications of new or proposed legislation.
- The implementation of the Policy Framework and the Budget as approved by Council.
- Overall responsibility for good governance and value for money.
- The implementation of Council functions except those which are specifically stated not to be the responsibility of the Cabinet.

15.2 LEADER OF THE COUNCIL

The Leader is responsible for speaking at Council, Cabinet, Committees and other meetings on any matter which falls within the Collective Responsibility of Cabinet as detailed above and in particular:

- Member related matters including chairmanship of Cabinet, Civic Regalia, hospitality accounts, the Official Car, Members' allowances and functions relating to the conduct of Committee meetings.
- Development of the Council's budget strategy.
- Corporate finance, financial management
- All statutory and non-statutory plans and policy documents prepared by the Council (insofar as they are not the responsibility of any other Committee, Member or Officer of the Council) including (but not limited to) the Corporate Plan, the Sustainable Community Strategy and Asset Management Plan.
- General grants, bequests and donations to the Council.

The Leader also retains discretion to speak on any matter which falls within the remit of a specific Portfolio Leader; although he/she may delegate the responsibility for speaking on such matters to the Portfolio Leaders in the manner described in paragraphs 15.4 to 15.11.

15.3 DEPUTY LEADER

The Deputy Leader will substitute for the Leader when necessary, and be allocated one of the Portfolios referred to in paragraphs 15.4 to 15.11 as so desired by the Leader.

15.4 PORTFOLIO LEADER FOR CORPORATE IMPROVEMENT

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- Resources to assist the Council in delivering its policies and objectives, including:
 - human resources (including payroll and training) and conditions of service for employees;
 - audit, insurance, risk management, corporate health & safety, civil contingencies and procurement;
 - technology; and
 - legal
- Corporate publicity and communications;

- Information Governance;
- Community engagement and consultation, policy planning and review, equality and diversity;
- Customer Services & social alarms systems.
- Ombudsman and MP liaison;
- All statutory and non-statutory plans and policy documents prepared by the Council relating to the above mentioned services and facilities including (but not limited to) the Equality and Diversity Policy.

15.5 PORTFOLIO LEADER FOR CRIME AND PARTNERSHIPS

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- Community safety arrangements (insofar as they are not the responsibility of the Managing Director) including crime prevention and crime reduction programmes;
- Representing the Council on the Staffordshire Police and Crime Panel and other associated bodies;
- CCTV
- Developing partnerships.

15.6 PORTFOLIO LEADER FOR CULTURE AND SPORT

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- Leisure, sports, cultural, recreation and entertainment services and facilities, entertainment venues, arts, theatres, leisure centres and museums;
- Parks and open spaces;
- Cemeteries and burial grounds;
- Allotments;
- All statutory and non-statutory plans and policy documents prepared by the Council relating to the above mentioned services and facilities including (but not limited to) the Play Strategy.

15.7 PORTFOLIO LEADER FOR ECONOMIC DEVELOPMENT AND PLANNING

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- Promotion of the economic well-being of the District including measures to alleviate unemployment and create new employment opportunities;
- Liaison with various bodies and agencies to further the economic well-being of the District;
- Services and facilities to assist tourism, other regeneration schemes (excluding town centres), derelict land and other economic initiatives, and industrial estate management and relevant externally funded projects;
- Town and country planning and transportation services and facilities including planning policy development at regional, county and local plan levels; public transportation policies
- Local Land Charges;
- Building Control services;
- Management of the Council's land and property holdings (excluding Housing Revenue Account property).
- All statutory and non-statutory plans and policy documents prepared by the Council relating to the above mentioned service areas and facilities including (but not limited to); the Economic Regeneration Strategy, Local Development Framework and the Tourism Strategy.

15.8 PORTFOLIO LEADER FOR ENVIRONMENT

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- Issues relating to itinerants;
- Management of the Area of Outstanding Natural Beauty (AONB) Landscape and countryside management services including wildlife issues, tree preservation and the Ranger service. Except where it involves determining any application, taking direct regulation or enforcement action;
- Land drainage and watercourses, engineering services and public clocks;
- Environmental Protection services including; public nuisances, stray dog services, pest control and contaminated land. Except where it involves determining any application, taking direct regulation or enforcement action;
- Refuse collection, waste management and recycling;

- Street cleansing, grounds maintenance, graffiti, abandoned vehicles and fly-tipping. Except where it involves determining any application, taking direct regulation or enforcement action;
- Public car and lorry parks; Highways liaison
- Private sector housing services including; disabled facilities grants, renovation grants and home security grants, except where it involves determining any grant or housing enforcement action.

15.9 PORTFOLIO LEADER FOR HEALTH AND WELLBEING

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- Liaison with various bodies and agencies to tackle health inequalities across the District;
- Environmental Health services, including; food hygiene and safety, disease control, health & safety, health promotion and mortuary. Except where it involves determining any application, taking direct regulation or enforcement action.
- Licensing services in accordance with the policies determined for service portfolios for various activities including; hackney carriage and private hire vehicles, public entertainment, street trading, street collection, liquor licensing etc. Except where it involves determining any application, taking direct regulation or enforcement action;
- The administration of Housing and Council Tax Benefits, except where it involves determining any application, taking direct regulation or enforcement action.
- All statutory and non-statutory plans and policy documents prepared by the Council relating to the above mentioned services and facilities.

15.10 PORTFOLIO LEADER FOR HOUSING

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- The Housing Revenue Account (HRA) and HRA Capital Programme.
- The management and maintenance (including; rent collection, the Respect Agenda for housing management, and sheltered housing) of the Council's housing stock and other HRA assets associated with housing use, except where it involves taking enforcement action.
- Administration of the housing register, the allocation of Council dwellings and homelessness services, except where it involves determining any application.

- The provision of additional social housing.
- All statutory and non-statutory plans and policy documents prepared by the Council relating to the above mentioned services and facilities including (but not limited to) the Housing Strategy.

15.11 PORTFOLIO LEADER FOR TOWN CENTRE REGENERATION

The Portfolio Leader will be responsible for speaking at Council, Cabinet, Committees and other meetings on the following:-

- Town centre regeneration schemes and town centres management.
- Liaison with various bodies and agencies involved with the economic well-being and management of town centres.

ANNUAL COUNCIL
24 MAY 2017
NOTIFICATION FROM THE LEADER OF THE OPPOSITION OF THE FORM AND
COMPOSITION OF THE SHADOW CABINET FOR 2017-18

COUNCILLOR	SHADOW PORTFOLIO
Snape, P.A.	Leader of the Opposition and Town Centre Regeneration Shadow Portfolio Leader
Burnett, G.	Deputy Leader of the Opposition and Housing Shadow Portfolio Leader
Smith, C.D.	Corporate Improvement Shadow Portfolio Leader
Lea, C.I.	Crime and Partnerships Shadow Portfolio Leader
Johnson, J.P.	Culture and Sport Shadow Portfolio Leader
Sutherland, M.	Economic Development and Planning Shadow Portfolio Leader
Hoare, M.W.A.	Environment Shadow Portfolio Leader
Sutton, Mrs. H.M.	Health and Wellbeing Shadow Portfolio Leader

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Report of:	Managing Director
Contact Officer:	Steve Partridge
Telephone No:	01543 464588
Portfolio Leader:	Leader of the Council
Key Decision:	No
Report Track:	Council: 24/05/17

**ANNUAL COUNCIL
24 MAY 2017
ALLOCATION OF SEATS TO COMMITTEES AND OTHER BODIES**

1 Purpose of Report

- 1.1 Council is requested to determine the allocation of seats to different Political Groups duly constituted, to the Council's Committees and Other Bodies, which remain unchanged as a result of this being a fallow year in the cycle of local elections.

2 Recommendations

- 2.1 That the allocation of seats to the different Political Groups to the Council's Committees and Other Bodies as set out in Appendix 1 be confirmed, in order that the appointment of Chairmen, Vice-Chairmen and Members to Committees and Other Bodies can be subsequently considered later on the agenda of this meeting.

3 Key Issues and Reasons for Recommendation

- 3.1 Council is required to confirm the allocation of seats to the different Political Groups in order that the appointment of Chairmen, Vice-Chairmen and Members to Committees and Other Bodies can be subsequently considered on the agenda of the Annual Council meeting.

4 Relationship to Corporate Priorities

- 4.1 The Council through its democratic process supports the Council's Corporate Priorities.

5 Report Detail

- 5.1 The Local Government and Housing Act 1989 (and further regulations since) requires the Council to allocate seats to the political parties in accordance with the political balance rules. The Council has previously determined that the size of the Council's Committees is fixed at the start of the Municipal year and remains fixed for that year. In the event of any changes to party membership or a vacancy occurring during the course of the year, the size of Committees would not change; the only change would be the allocation of seats to political parties in accordance with the political balance rules.
- 5.2 Council is required to consider the allocation of seats to the different Political Groups in relation to the Council's Committees and other bodies, so as to give effect to and reflect, so far as reasonably practicable, the political balance of the Members of the Council.
- 5.3 Elsewhere on the agenda of this meeting, Council will be asked to consider and confirm the appointment of Chairmen, Vice-Chairmen and Members to Committees as proposed by each of the Group Leaders in accordance with a political balance calculation that has previously been circulated to them.

6 Implications**6.1 Financial**

None.

6.2 Legal

The Council has a duty under Section 15(3) of the Local Government and Housing Act, 1989 ('the Act'), to determine the allocation to the different political groups into which the Members of the Council are divided of all the seats which fall to be filled by appointments made from time to time by the Council.

Section 15(4) and (5) of the Act places a further duty upon the Council, in performing its obligations under subsection (3) above, to determine the allocation to different political groups of seats on Cabinet, Committees, and Other Bodies, so as to give effect, so far as reasonably practicable, to the following principles:

- (a) that not all the seats are allocated to the same political group;
- (b) that the majority of the seats are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of the Council which are allocated to each political group bears the same proportion to the total of all the seats on the

ordinary committees of the Council as is borne by the number of members of that group to the membership of the Council; and

- (d) subject to paragraphs (a) to (c) above, that the number of the seats which are allocated to each political group bears the same proportion to the number of all the seats on Cabinet, Committees and Other Bodies as is borne by the number of members of that group to the membership of the Council.

6.3 Human Resources

None.

6.4 Section 17 (Crime Prevention)

None.

6.5 Human Rights Act

None.

6.6 Data Protection

None.

6.7 Risk Management

None.

6.8 Equality & Diversity

None.

6.9 Best Value

None.

7 Appendices to the Report

Appendix 1 Political Balance Calculation as at 24 May, 2017.

Previous Consideration

None

Background Papers

None

POLITICAL BALANCE / ALLOCATION OF SEATS ON COMMITTEES ETC. - FOR ANNUAL COUNCIL MEETING ON 24 MAY, 2017
(NO ELECTIONS IN 2017, BUT REDUCTION IN NO. OF SCRUTINY COMMITTEES = OVERALL MINUS 26 SEATS)

COMMITTEE	SEATS		21		LABOUR		13		CONSERVATIVE		3		UKIP		4		UNGROUPED MEMBERS: GREEN (1); LIB DEM (1) & INDEPENDENT (2)		TOTAL		
	Pro Rata	Pre-Change (Actual or Equiv)	Proposed	Diff	Pro Rata	Pre-Change (Actual or Equiv)	Proposed	Diff	Pro Rata	Pre-Change (Actual or Equiv)	Proposed	Diff	Pro Rata	Pre-Change (Actual or Equiv)	Proposed	Diff	Pro Rata	Pre-Change (Actual or Equiv)		Proposed	Diff
Council	41	21	(09/16)		13	(09/16)			3	(09/16)			4	(09/16)			4	(09/16)		41	
All Committees	91	46.61	60	-13	28.85	37	29	-8	6.66	11	7	-4	8.88	9	8	-1	8.88	9	8	-1	91
* Planning Control	15	7.68	8	0	4.76	5	5	0	1.10	1	1	0	1.46	1	1	0	1.46	1	1	0	15
* Licensing & Public Protection	10	5.12	5	0	3.17	3	3	0	0.73	1	1	0	0.98	1	1	0	0.98	1	1	0	10
Audit & Governance	7	3.59	3	0	2.22	2	2	0	0.51	1	1	0	0.68	1	1	0	0.68	1	1	0	7
Standards	7	3.59	3	0	2.22	3	3	0	0.51	1	0	-1	0.68	0	1	1	0.68	0	1	1	7
Scrutiny Committees			N/A			N/A				N/A				N/A				N/A			
* Customers & Corporate	13	6.66	7		4.12	4	4		0.95	1	1		1.27	1	1		1.27	1	1		13
* Economic Devt. & Town Centres	13	6.66	7		4.12	4	4		0.95	1	1		1.27	1	1		1.27	1	1		13
* Health, Culture & Environment	13	6.66	7		4.12	4	4		0.95	1	1		1.27	1	1		1.27	1	1		13
* Housing, Crime & Partnerships	13	6.66	7		4.12	4	4		0.95	1	1		1.27	1	1		1.27	1	1		13
ACTUAL SEAT ALLOCATION		46.61		0	28.85		29	0	6.66		7	-1	8.88		8	1	8.88		8	1	91
** TU Consultative Working Group	7	3.59	4	0	2.22	2	2	0	0.51	1	1	0	0.68	0	0	0	0.68	0	0	0	7
** Appeals & Complaints Panel	5	2.56	3	0	1.59	2	2	0	0.37	0	0	0	0.49	0	0	0	0.49	0	0	0	5
** Appointments Panel	9	4.61	5	0	2.85	3	3	0	0.66	1	1	0	0.88	0	0	0	0.88	0	0	0	9
** Constitution Working Group	6	3.07	3	0	1.90	2	2	0	0.44	0	0	0	0.59	0	1	1	0.59	0	1	1	6
	27	13.83	15	0	8.56	9	9	0	1.98	2	2	0	2.63	0	1	1	2.63	0	1	1	27

KEY:

* These Committees shall have named substitutes of one Councillor from each political group

** Although not a Council Committee, political balance calculation applies

ANNUAL COUNCIL**24 MAY 2017****APPOINTMENT OF MEMBERS, CHAIRMEN AND VICE-CHAIRMEN TO THE COUNCIL'S COMMITTEES, SUB-COMMITTEES AND OTHER BODIES 2017-18****CUSTOMERS & CORPORATE SCRUTINY COMMITTEE (13 Members)**

Labour (7)	Conservative (4)	UKIP (1)	Green / Lib Dem / Ind. (1)
Cartwright, Mrs. S.M.	Peake, Mrs. C.L.	Buttery, M.S.	Grocott, M.R. (Ind.)
Cooper, Miss J.	Smith, C.D.		
Foley, D.	Sutherland, M.		
Freeman, Miss M.A.	Sutton, Mrs. H.M.		
Johnson, T.B.			
Martin, Mrs. C.E.			
Stretton, Mrs. P.Z.			
<i>Sub= Witton, P.T.</i>	<i>Sub= Snape, D.J.</i>	<i>Sub= Dean, A.</i>	

ECONOMIC DEVELOPMENT AND TOWN CENTRES SCRUTINY COMMITTEE (13 Members)

Labour (7)	Conservative (4)	UKIP (1)	Green / Lib Dem / Ind. (1)
Cooper, Miss J.	Burnett, G.	Buttery, M.S.	Hardman, W.M.A. (Ind.)
Foley, D.	Christian, Miss J.		
Freeman, Miss M.A.	Snape, P.A.		
Johnson, T.B.	Sutherland, M.		
Martin, Mrs. C.E.			
Stretton, Mrs. P.Z.			
Witton, P.T.			
<i>Sub= Pearson, A.R.</i>	<i>Sub= Lea, C.I.</i>	<i>Sub= Whitehouse, Miss S.</i>	

HEALTH, CULTURE AND ENVIRONMENT SCRUTINY COMMITTEE (13 Members)

Labour (7)	Conservative (4)	UKIP (1)	Green / Lib Dem / Ind. (1)
Cartwright, Mrs. S.M.	Allt, Mrs. A.	Dean, A.	Woodhead, P.E. (G)
Cooper, Miss J.	Hoare, M.W.A.		
Freeman, Miss M.A.	Johnson, J.P.		
Johnson, T.B.	Sutton, Mrs. H.M.		
Martin, Mrs. C.E.			
Pearson, A.R.			
Stretton, Mrs. P.Z.			
<i>Sub= Grice, Mrs. D.</i>	<i>Sub= Lea, C.I.</i>	<i>Sub= Whitehouse, Miss S.</i>	

HOUSING, CRIME AND PARTNERSHIPS SCRUTINY COMMITTEE (13 Members)

Labour (7)	Conservative (4)	UKIP (1)	Green / Lib Dem / Ind. (1)
Cartwright, Mrs. S.M.	Burnett, G.	Dean, A.	Molineux, G.N. (G)
Freeman, Miss M.A.	Lea, C.I.		
Grice, Mrs. D.	Snape, D.J.		
Johnson, T.B.	Snape, P.A.		
Pearson, A.R.			
Stretton, Mrs. P.Z.			
Witton, P.T.			
<i>Sub= Cooper, Miss J.</i>	<i>Sub= Hoare, M.W.A.</i>	<i>Sub= Whitehouse, Miss S.</i>	

AUDIT AND GOVERNANCE COMMITTEE (7 Members)

Labour (3)	Conservative (2)	UKIP (1)	Green / Lib Dem / Ind. (1)
Dudson, A.	Bowater, J.L.	Buttery, M.S.	Woodhead, P.E. (G)
Grice, Mrs. D.	Johnson, J.P.		
Stretton, Mrs. P.Z.			

MEMBERS OF THE AUDIT AND GOVERNANCE COMMITTEE CANNOT ALSO BE MEMBERS OF THE CABINET OR A CHAIRMAN OF A SCRUTINY COMMITTEE

PLANNING CONTROL COMMITTEE (15 Members)

Labour (8)	Conservative (5)	UKIP (1)	Green / Lib Dem / Ind. (1)
Allen, F.W.C.	Burnett, G.	Dean, A.	Grocott, M.R. (Ind.)
Cartwright, Mrs. S.M.	Hoare, M.W.A.		
Cooper, Miss J.	Lea, C.I.		
Dudson, A.	Snape, D.J.		
Grice, Mrs. D.	Sutherland, M.		
Kraujalis, J.T.			
Pearson, A.R.			
Todd, Mrs. D.M.			
<i>Sub= Mitchell, Mrs. C.</i>	<i>Sub= Snape, P.A.</i>	<i>Sub= Buttery, M.S.</i>	

LICENSING AND PUBLIC PROTECTION COMMITTEE (10 Members)

Labour (5)	Conservative (3)	UKIP (1)	Green / Lib Dem / Ind. (1)
Allen, F.W.C.	Hoare, M.W.A.	Dean, A.	Grocott, M.R. (Ind.)
Freeman, Miss M.A.	Lea, C.I.		
Johnson, T.B.	Smith, C.D.		
Pearson, A.R.			
Todd, Mrs. D.M.			
<i>Sub= Grice, Mrs. D.</i>	<i>Sub= Snape, D.J.</i>	<i>Sub= Buttery, M.S.</i>	

LICENSING SUB-COMMITTEE (3 Members)

The Sub-Committee will comprise 3 Members of the Licensing and Public Protection Committee

STANDARDS COMMITTEE (7 Members + Parish / Town Representatives)

Labour (3)	Conservative (3)	Green / Lib Dem / Ind. (1)
Foley, D.	Allt, Mrs. A.	Molineux, G.N. (LD)
Freeman, Miss M.A.	Christian, Miss J.	
Grice, Mrs. D.	Peake, Mrs. C.L.	

Parish/Town Councils (1 Representative from each):	Brereton & Ravenhill PC	Heath Hayes & Wimblebury PC
	Bridgtown PC	Hednesford TC
	Brindley Heath PC	Norton Canes PC
	Cannock Wood PC	Rugeley TC

THE LEADER OF THE CABINET CANNOT BE A MEMBER OF THE STANDARDS COMMITTEE, AND ONLY ONE CABINET MEMBER MAY BE A MEMBER OF THE STANDARDS COMMITTEE

THE CABINET MEMBER CANNOT BE THE CHAIRMAN OR VICE-CHAIRMAN OF THE STANDARDS COMMITTEE

TRADE UNION CONSULTATIVE FORUM (7 Members + Trade Unions Representatives)

Labour (4)	Conservative (2)	UKIP (1)
Adamson, G.	Smith, C.D.	Dean, A.
Bennett, C.	Snape, P.A.	
Davis, Mrs. M.A.		
Johnson, T.B.		

THE TRADE UNION CONSULTATIVE FORUM SHALL APPOINT A VICE-CHAIRMAN FROM THE EMPLOYEE'S SIDE AT THE FIRST MEETING IN THE NEW MUNICIPAL YEAR

APPOINTMENTS PANEL (9 Members)

Labour (5)	Conservative (3)	UKIP (1)
Adamson, G.	Snape, P.A.	Buttery, M.S.
Allen, F.W.C.	Sutherland, M.	
Bennett, C.	Sutton, Mrs. H.M.	
Martin, Mrs. C.E.		
Stretton, Mrs. P.Z.		

THE APPOINTMENTS PANEL WILL INCLUDE AT LEAST ONE CABINET MEMBER

THE CHAIRMAN WILL BE APPOINTED AT THE FIRST MEETING OF THE PANEL FROM THOSE MEMBERS PRESENT AT THE MEETING

APPEALS AND COMPLAINTS PANEL (5 Members)

Labour (3)	Conservative (2)
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THE APPEALS AND COMPLAINTS PANEL WILL COMPRISE NOT MORE THAT 5 ELIGIBLE MEMBERS OF THE COUNCIL APPOINTED IN COMPLIANCE WITH SECTION 15 OF SCHEDULE 1 OF THE LOCAL GOVERNMENT AND HOUSING ACT 1989, CONCERNING POLITICAL BALANCE.

MEMBERS WHO HAVE BEEN INVOLVED IN ANY DECISION RESULTING IN AN APPEAL OR COMPLAINT WILL NOT BE ENTITLED TO HEAR A CASE.

CONSTITUTION WORKING GROUP (6 Members)

Labour (3)	Conservative (2)	Green / Lib Dem / Ind. (1)
Alcott, G.	Burnett, G.	Hardman, W.M.A. (Ind.)
Allen, F.W.C.	Snape, D.J.	
Pearson, A.R.		

THE CHAIRMAN WILL BE APPOINTED AT THE FIRST MEETING OF THE WORKING GROUP FROM THOSE MEMBERS PRESENT AT THE MEETING

Proposed Nominations for Chairmen and Vice-Chairman of Committees etc.

Committee	Position	Councillor	Political Group
Customers and Corporate Scrutiny Committee	Chairman	Foley, D.	Labour
	Vice-Chairman	Stretton, Mrs. P.Z.	Labour
		Smith, C.D.	Conservatives
Economic Development and Town Centres Scrutiny Committee	Chairman	Martin, Mrs. C.E.	Labour
	Vice-Chairman	Stretton, Mrs. P.Z.	Labour
		Sutherland, M.	Conservatives
Health, Culture and Environment Scrutiny Committee	Chairman	Cooper, Miss J.	Labour
	Vice-Chairman	Pearson, A.R.	Labour
		Sutton, Mrs. H.M.	Conservatives
Housing, Crime and Partnerships Scrutiny Committee	Chairman	Freeman, Miss M.A.	Labour
	Vice-Chairman	Grice, Mrs. D.	Labour
		Burnett, G.	Conservatives
Audit & Governance Committee	Chairman	Grice, Mrs. D.	Labour
	Vice-Chairman	Johnson, J.P.	Conservatives
Planning Control Committee	Chairman	Cartwright, Mrs. S.M.	Labour
	Vice-Chairman	Pearson, A.R.	Labour
		Snape, D.J.	Conservatives
Licensing and Public Protection Committee	Chairman	Johnson, T.B.	Labour
	Vice-Chairman	Pearson, A.R.	Labour
		Hoare, M.W.A.	Conservatives
Standards Committee	Chairman	Freeman, Miss M.A.	Labour
	Vice-Chairman	Grice, Mrs. D.	Labour
		Peake, Mrs. C.L.	Conservatives
Trade Union Consultative Forum	Chairman	Adamson, G.	Labour

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Report of:	Managing Director
Contact Officer:	Steve Partridge
Telephone No:	01543 464588
Portfolio Leader:	Leader of the Council
Key Decision:	No
Report Track:	Council: 24/05/17

COUNCIL
24 MAY 2017
REPRESENTATIVES ON OUTSIDE BODIES 2017-18

1 Purpose of Report

- 1.1 To consider the appointment of representatives to outside bodies for 2017-18 as set out in the schedule of nominations to be circulated at the Annual Council Meeting.
- 1.2 To confirm the Managing Director's authority to make appointments to any other outside bodies throughout the municipal year and amend as necessary, in accordance with the arrangements as set out in paragraph 3 of this report.

2 Recommendations

That:

- 2.1 Council determine the appointment of representatives to outside bodies for 2017-18.
- 2.2 The Managing Director, in consultation with the Political Group Leaders, makes additional appointments and amendments to any outside bodies, as necessary, throughout the municipal year.
- 2.3 In the event of the Political Group Leaders failing to agree on a nomination(s) to an outside body (as referred to in paragraph 2.2 above) the appointment will be a matter for determination by the Council.
- 2.4 Subject to paragraph 2.2 above, the Managing Director when appointing representatives to outside bodies be authorised to determine which of the appointments should be classed as an 'approved duty' for the purposes of claiming travelling and subsistence expenses.

3 Key Issues and Reasons for Recommendation

- 3.1 Each year the Council is required to appoint representatives to a number of outside bodies. A schedule of those bodies to which the Council appoints representatives together with nominations is usually circulated at the Annual Council Meeting.
- 3.2 For practical purposes, Council is also requested to delegate authority to the Managing Director to make appointments to any additional outside bodies, and amend as necessary, throughout the municipal year, on receiving nominations from the Political Group Leaders.
- 3.3 Should Council agree to delegating authority to the Managing Director to appoint representatives to outside bodies, then further delegated authority is sought for the Managing Director to determine those appointments that are to be classed as an 'approved duty' for the purposes of the nominated representative claiming travelling and subsistence expenses.

4 Relationship to Corporate Priorities

- 4.1 The Council, through its democratic process, contributes to the Council's Corporate Priorities and promotes community engagement through the appointment of representatives to outside bodies.

5 Report Detail

- 5.1 In September 2008, the Council amended as part of the Constitution the procedure for the receipt of nominations for outside bodies by the Political Group Leaders. In doing so, Group Leaders are required to submit their nominations to the Managing Director at least 48 hours prior to the commencement of the Annual Council Meeting. Following receipt of the nominations, no amendments shall be permitted. Therefore, a copy of the schedule, detailing the nominations received, will be circulated at the Annual Council Meeting.
- 5.2 For information, details of the number of meetings of outside bodies called during the preceding 12 month period, together with details of the attendance of those appointed to such bodies has been provided to each of the Political Group Leaders prior to them submitting their nominations. However, it should be noted that this information may not provide an accurate picture of attendance/representation because, for example, the body may have met only infrequently/has failed to meet at all during the period; or has not fed back details of attendance on request.
- 5.3 Determination of appointments to representatives on outside bodies is a matter for Council in the first instance. The Managing Director has consulted with Political Group Leaders to agree nominations. In the event that there should be failure to agree nomination(s) full Council will be required to determine the matter.

- 5.4 The recommendations also propose delegation to the Managing Director, in consultation with the Political Group Leaders, to make appointments to any additional outside bodies as may be required, and to the Managing Director to determine which should be classed as an approved duty.
- 5.5 Council is requested to consider the appointment of representatives to outside bodies for 2016-17 as set out in the schedule to be circulated at the Annual Council Meeting.

6 Implications

6.1 Financial

There are no direct financial implications arising from this report. Any costs which arise from appointments determined as an approved duty, and thereby subject to travel and subsistence claims, will have to be met from existing Members' budgets.

6.2 Legal

Unless otherwise specified by statute, Section 101 of the Local Government Act 1972 empowers the Council to arrange for the discharge of any of its functions by an officer of the Council.

The Local Government Act 1972, Section 101(1) provides that:

subject to any express provision contained in this act or any act passed after this Act, a local authority may arrange for the discharge of any of their functions –

(a) by a committee, a sub-committee or an officer of the authority..."

Council can therefore delegate the appointment of representatives on outside bodies to the Managing Director.

Should the appointment relate to executive functions, then the power to delegate the making of such appointments to the Managing Director rests with Cabinet in accordance with Section 14 of the Local Government Act, 2000.

6.3 Human Resources

None.

6.4 Section 17 (Crime Prevention)

None.

6.5 Human Rights Act

None.

6.6 Data Protection

None.

6.7 Risk Management

None.

6.8 Equality & Diversity

None.

6.9 Best Value

None.

7 Appendices to the Report

Appendix 1 Schedule of outside bodies (to follow)

Previous Consideration

None.

Background Papers

None.

CANNOCK CHASE COUNCIL

REPRESENTATIVES ON OUTSIDE BODIES 2017-18

APPOINTMENTS MADE BY COUNCIL

Name of Body	No. of Seats	Current Appointee	Date of Retirement	Proposed Appointed	Term of Appointment	Notes
Barbara Bird Memorial Fund	1	A. Pearson (L)	2020 Annual Meeting	N/A	4 Years	Must be Councillor for Hednesford area.
Beaudesert Sports Field and Recreation Ground Charity Management Committee	1	*Mrs. S. Holliday 14 Bradwell Lane, Cannock Wood WS15 4RW	2017 Annual Meeting	*Mrs. S. Holliday	1 Year	Under terms of Charity Commission's appointment, appointee must reside in Gentleshaw and Cannock Wood area.
Cannock Advice Centre	3	G. Adamson (L) F.W.C. Allen (L) Miss. M. Freeman (L)	2017 Annual Meeting	Cartwright, Mrs. S. (L) Freeman, Miss. M. (L) Adamson, G. (L) Sutton, Mrs. H.M. (C)	1 Year	
Cannock Bowling Green Trust	4	Miss. M. Freeman (L) T. Johnson (L) J. Kraujalis (L) Mrs. H.M. Sutton (C)	2017 Annual Meeting	Freeman, Miss. M. (L) Johnson, T. (L) Kraujalis, J.T. (L) Sutton, Mrs. H.M. (C) Smith, C.D. (C)	1 Year	
Cannock Chase Arts Council	3	G. Adamson (L) Mrs. C. Mitchell (L) J.P. Johnson (C)	2017 Annual Meeting	Adamson, G. (L) Mitchell, Mrs. C. (L) Johnson, J.P. (C)	1 Year	
Cannock Conduit Trust	5	Alcott, G.(L) Davis, Mrs. M. (L) Kraujalis, J.T. (L) Freeman, Miss. M. (L) Sutton, Mrs. H. (C)	Upon retirement from the Council	N/A	Upon retirement from the Council	Longest serving Members for Cannock East, North, South and West Wards, and the second longest serving Member from the Ward that has the largest number of voters, currently Cannock South.
Cannock Wood and Gentleshaw Village Hall Management Committee	1	B. Hardman (UKIP)	2017 Annual Meeting	Burnett, G. (C) Hardman, B. (Ind)	1 Year	

KEY:

* Indicates that appointee is not a Member of the Council.

Does not need appointing to

APPENDIX 1

Name of Body	No. of Seats	Current Appointee	Date of Retirement	Proposed Appointed	Term of Appointment	Notes
Charity for the Provision of Allotments for the Labouring Poor of the Ancient Parish of Rugeley	3	Bennett, C.(L) Foley, D.** (L) Grice, Mrs. D. (L)	2018 Annual Meeting	N/A	4 years	2 Councillors appointed from any of the following wards: Brereton and Ravenhill; Etching Hill and The Heath; Hagley; or Western Springs 1 Councillor appointed from any of the following wards: Cannock East, North, South, West; Hawks Green; Heath Hayes East and Wimblebury; Hednesford Green Heath, North, South; Norton Canes; and Rawnsley **appointment only until 2018 Annual Meeting to cover remainder of term of office previously held by B. Bottomer.
Charity for the Provision of a Recreation Ground for Inhabitants of the Ancient Parish of Rugeley	3	Dudson, A. (L) Grice, Mrs. D. (L) Mrs. C. Martin (L)	2017 Annual Meeting	Dudson, A. (L) Foley, D. (L) Martin, Mrs. C. (L) Johnson, J.P. (C)	3 Years	
Chase Sports Council	6	Miss. J. Cooper (L) T. Johnson (L) Mrs. C. Mitchell (L) J. Preece (L) J.P. Johnson (C) Miss. S. Whitehouse (UKIP)	2017 Annual Meeting	Cooper, Miss. J. (L) Johnson, T. (L) Mitchell, Mrs. C. (L) Preece, J. (L) Johnson, J.P. (C) Snape, D.J. (C)	1 Year	
Chetwynd Charity	4	D. Foley (L) J.P. Johnson (C)	2020 Annual Council	N/A	4 Years	
		Bennett, C. (L) *Anderson, Mr. T. 54 Hagley Road, Rugeley	2018 Annual Meeting	N/A		
Community Council of Staffordshire (Councillor or Officer)	1	M. Sutherland (C)	2017 Annual Meeting	Sutherland, M. (C)	1 Year	
Etching Hill Village Hall Committee	1	J.P. Johnson (C)	2017 Annual Meeting	Johnson, J.P. (C)	1 Year	

APPENDIX 1

Name of Body	No. of Seats	Current Appointee	Date of Retirement	Proposed Appointed	Term of Appointment	Notes
Foundation of Clara Caroline Walhouse and the John Wood and Walhouse Church of England School Foundation	1	Mrs. H. Sutton (C)	2020 Annual Meeting	N/A	4 Years	
Greater Birmingham and Solihull LEP Joint Scrutiny Committee	1	T. Johnson (L)	2017 Annual Meeting	Johnson, T. (L) Sutherland, M. (C)	1 Year	
Greater Birmingham and Solihull LEP Joint Scrutiny Committee – Substitute Member	1	Miss. J. Cooper (L)	2017 Annual Meeting	Cooper, Miss. J. (L) Burnett, G. (C)	1 Year	
Landor Society	2	C. Bennett (L) J.P. Johnson (C)	2017 Annual Meeting	Bennett, C. (L) Foley, D. (L) Johnson, J.P. (C)	1 Year	
Longdon (Cotton) Almshouses	2	Dudson, Miss M.J. (L)	2017 Annual Meeting	Dudson, Miss. M.J. (L)	4 Years	
		Bowater, J. (L)	2018 Annual Meeting	N/A	4 Years	
National Association of Councillors	2	J. Kraujalis (L) C. Lea (C)	2017 Annual Meeting	Kraujalis, J. (L) Lea, C.I. (C)	1 Year	
Norton Canes Community Centre	1	J. Preece (L)	2017 Annual Meeting	Preece, J. (L) Hoare, M.W.A. (C)	1 Year	
Poplars Landfill Site Liaison Committee	7	Miss. M. Freeman (L) (CS) J. Kraujalis (L) (CS) D.J. Snape (C) (HG) M. Sutherland (C) (HG) M.W.A. Hoare (C) (NC) Mrs. P.Z. Stretton (L) (NC) Miss. J. Cooper (L) (Chair-Enviro Scrutiny Cttee)	2017 Annual Meeting	Cooper, Miss. J. (L) – (Chair of Health, Culture and Enviro Scrutiny Cttee) Freeman, Miss. M. (L) Kraujalis, J.T. (L) Stretton, Mrs. P.Z. (L) Sutherland, M. (C) Snape, D.J. (C) Hoare, M.W.A. (C)	1 Year	Chairman of the Health, Culture and Environment Scrutiny Committee 2 Hawks Green Ward Members 2 Norton Canes Ward Members 2 Cannock South Ward Members (or nominees)

APPENDIX 1

Name of Body	No. of Seats	Current Appointee	Date of Retirement	Proposed Appointed	Term of Appointment	Notes
Rugeley Physically Handicapped Association	1	J.P. Johnson (C)	2017 Annual Meeting	Allt, Mrs. A. (C)	1 Year	
Shoal Hill Common Joint Committee (Must be Councillors)	2	Miss. M. Freeman (L) J. Kraujalis (L)	2017 Annual Meeting	Freeman, Miss. M. (L) Kraujalis, J.T. (L) Sutton, Mrs. H.M. (C) Smith, C. D. (C)	1 Year	
Slitting Mill Village Hall Committee	1	A. Dudson (L)	2017 Annual Meeting	Dudson, A. (L) Sutherland, M. (C)	1 Year	
St. Giles Hospice (Whittington) – 'Local Government Friends Group'	1	Cartwright, S. (L)	2017 Annual Meeting	Cartwright, Mrs. S. (L) Sutton, Mrs. H.M. (C)	3 Years	
Staffordshire County Council – Healthy Staffordshire Select Committee – Co-opted Member	1	Miss. M. Freeman (L)	2017 Annual Meeting	Cooper, Miss. J. (L)	1 Year	Appointee must be the Chairman of the Health, Culture and Environment Scrutiny Committee
Staffordshire County Council Corporate Parenting Panel	1	A Pearson (L)	2017 Annual Meeting	Pearson, A. (L) Sutton, Mrs. H.M. (C)	1 Year	
Staffordshire Playing Fields Association	1 Cabinet	Culture & Sport Portfolio Leader	2017 Cabinet Meeting	Mrs. C. Mitchell (L)	1 Year	
	1 Council	Snape, P.A. (C)	2017 Annual Meeting	Snape, P.A. (C)	1 Year	
West Midlands Combined Authority (non-constituent Member)	1	Leader of the Council	2017 Annual Meeting	Adamson, G. (L)	1 Year	
West Midlands Combined Authority - substitute Member 1 (non-constituent Member)	1	G. Alcott (L)	2017 Annual Meeting	Alcott, G. (L)	1 Year	
West Midlands Combined Authority - substitute Member 2 (non-constituent Member)	1	J. Kraujalis (L)	2017 Annual Meeting	Kraujalis, J.T. (L)	1 Year	
West Midlands Combined Authority - Overview & Scrutiny Committee (voting Member)	1	P. Witton (L)	2017 Annual Meeting	Witton, P. (L) Burnett, G. (C)	1 Year	

APPENDIX 1

Name of Body	No. of Seats	Current Appointee	Date of Retirement	Proposed Appointed	Term of Appointment	Notes
West Midlands Combined Authority Overview & Scrutiny Committee – substitute Member (voting Member)	1	Miss. M. Freeman (L)	2017 Annual Meeting	Freeman, Miss. M. (L) Sutherland, M. (C)	1 Year	Scrutiny Committees will be established on a politically balanced basis, therefore the substitute Member must be appointed from the same political party as the main Member.
West Midlands Combined Authority – Audit, Risk & Assurance Committee	1	Miss. M. Freeman (L)	2017 Annual Meeting	Freeman, Miss. M. (L) Burnett, G. (C)	1 Year	Appointment does not need to reflect the political balance of the WMCA
West Midlands Combined Authority – Audit, Risk & Assurance Committee – substitute Member	1	Sutherland, M. (C)	2017 Annual Meeting	Sutherland, M. (C)	1 Year	Appointment does not need to reflect the political balance of the WMCA
West Midlands Reserve Forces and Cadets Association	1	Snape, P.A. (C)	2017 Annual Meeting	Snape, D.J. (C) (reserve member of RMP)	3 Years	Appointee should be a Councillor